



WOMEN IN SCIENCE AND ENGINEERING
LES FEMMES EN SCIENCE & INGENIERIE

WISE Sudbury Chapter 2010 Board of Directors Nomination Form

Details & Rules of the Nomination and Voting Processes:

- ✓ WISE Sudbury Chapter's Board of Directors (BoD) consists of five positions: (1) Past-President, (2) President, (3) Vice-President, (4) Treasurer and (5) Secretary. Note that each January at the Annual General Meeting (AGM), the President of the previous year is appointed the Past-President for the coming year, and the Vice-President of the previous year is appointed the President of the coming year. Treasurer is elected every two years. Therefore nominations for the coming year of 2010 will be accepted for the positions of Vice-President, Treasurer and Secretary only.
- ✓ Nominations are to be made by completing this form and submitting it to the WISE Electoral Officers, Rebecca Winters and Theresa Nyabeze (see bottom of form for contact info.).
- ✓ Nominees will be contacted in advance to determine acceptance of the nomination.
- ✓ Verbal nominations will also be accepted at the AGM.
- ✓ Voting, followed by appointment of the 2010 BoD, will be conducted at the AGM.
- ✓ The term of WISE Membership, Board of Directors, and Officer Positions will run from February 22nd to the date of the AGM in 2011. The term for the position of Treasurer will run from February 22nd to the date of the AGM in 2012.
- ✓ Individuals may nominate themselves.

Nominator (your name): _____

Nominator's Phone #: _____

Nominator's E-mail Address: _____

Nominee's Name: _____

Nominee's Phone # (if known): _____

Nominee's E-mail Address (if known): _____

Nomination is for Board of Directors Position:

Vice-President*

Treasurer*

Secretary*

** For descriptions of the roles of the above BoD positions, see page 2.*

Please submit completed nomination forms to either:

Theresa Nyabeze: Theresa.Nyabeze@valeinco.com, 134 Field Street, Lively, P3Y 1B3

Rebecca Winters: gilchrist@unitz.ca, 2782 South Shore Road, Sudbury, P3G 1M2



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Descriptions of the Roles of the WISE Board of Directors:

Vice-President

Role is to assist the president, provide leadership at meetings, give welcome speeches and presentations at events, etc.

Treasurer

Role is to manage WISE finances, including managing the budget, managing funds for events, collecting membership fees, reimbursing members, etc.

Secretary

Role is to manage WISE information, including managing the e-mail distribution list, taking minutes, sending out general notices, filtering information to the WISE Website Officer, etc.

During the course of the year WISE members will have the opportunity to network and volunteer through various WISE Officer/Liaison positions. These volunteer positions provide WISE members the chance to work with other groups and develop professional relationships that are vital to the development of WISE events and day-to-day business:

- 1) Fundraising Officer
- 2) Public Relations & Marketing Officer
- 3) Website Officer
- 4) Professional Development Officer
- 5) Social Event Officer
- 6) Insurance Officer
- 7) PEO Liaison
- 8) NSERC Liaison
- 9) OACETT Liaison
- 10) PGO Liaison
- 11) CCWEST and SMTAB Liaison
- 12) Sudbury University and College Liaison
- 13) School Board and Science North (CAGIS) Liaison

Please consider volunteering for one or more of the above positions. Thank you!